

Statement of Applicability

Research Resource Scotland Ltd is a market, opinion and social research organisation based in South Lanarkshire. Our expertise lies in undertaking social and economic research projects.

Research Resource Scotland Ltd delivers research services to local authorities, housing associations and co-operatives, economic development agencies and other public sector partners throughout Scotland and the United Kingdom.

Research Resource Scotland Ltd has elected to include sampling, fieldwork, self completion and data management and processing to be attested to this document in accordance with Annexes A,B,E and F. Research Resource Scotland Ltd has elected to exclude physical observation and digital observation from the attestation.

Details of Research Resource Scotland Ltd's attested annexes are described as follows:

ANNEX	ATTES TED	EXCLUDED	EXPLANATION	Responsible
Core requirements 1-4	✓	4.4.2 4.5.2.2	Core framework, organisational, information security, sub-contracting, planning, delivery & reporting, quality & management reviews	Senior Consultant/ Business Development Manager
Annex A – Sampling including access panels	✓	A.2.4.1, A.4.3.1- A.4.6, A.4.8, A.5	Research Resource carry out sampling for research projects. Research Resource do not use access panels but manage citizens' panels comprised of members who have consented to be members for the purpose of participating in market research data collection activities.	Business Development Manager
Annex B – Fieldwork	✓	B.5.2, B.5.3	Research Resource offers data collection services using fieldwork methodologies. Fieldwork methodologies include face to face interviews and telephone interviews that do not consist of the respondent self-completing a questionnaire.	Business Development Manager/Senior Consultant
Annex C – Physical observation		✓	Research Resource does not provide this service.	N/A
Annex D – Digital observation		✓	Research Resource does not provide this service.	N/A
Annex E – Self completion	✓		Research Resource offers clients data collection services using self-completion methodologies including online questionnaires, email surveys and postal surveys.	Business Development Manager/Senior Consultant

Annex F – Data managem ent and processing	✓	F.5.1	Research Resource provides data management and processing services. The services provided are project-specific and encompass coding, provision of data tables and data analysis.	Business Development Manager/Seni or Consultant
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